

## How do you register for Educational Support Services?

You must first register for the course at the college/university of your choice. If you do not register early, the course might be full and you will not get in. Also, if you are late, interpreters/notetakers, even ESS funding, may not be available.

### You need to

1. Go to the college or university you want to attend and register for the part-time, credit course you want.
2. Take your receipt from the Registrar's office and bring it with you to the Office for Students with Disabilities. **They cannot provide the accommodation until you meet with them.**
3. Meet with a counsellor; if they are not immediately available, set up an appointment. You must discuss the support services you want to make the class accessible to you.
4. The counsellor will determine eligibility for ESS. If eligible, you and the counsellor must complete and sign the ESS application form.
5. The application form can be mailed or hand delivered by you or the Office for Persons with Disabilities to ESS at CHS, 271 Spadina Road, Toronto M5R 2V3.



Founded in 1940, The Canadian Hearing Society (CHS) is a non-profit agency with a long history of providing services to deaf, deafened and hard of hearing people and their families.

### Educational Support Services

#### HEAD OFFICE

271 Spadina Road Toronto Ontario M5R 2V3

Voice: (416) 964-9595

TTY: (416) 964-0023

Fax: (416) 928-2506

Website: [www.chs.ca](http://www.chs.ca)

E-mail: [info@chs.ca](mailto:info@chs.ca)

Funded by the Ministry of Training,  
Colleges and Universities

Charitable Registration Number: 10684 6926 RR0001

GCESS.p65 03/00 (5M)



in  
the  
Classroom



Educational  
Support  
Services

THE CANADIAN HEARING SOCIETY



Deaf, deafened and hard of hearing, post-secondary students have a right to equal access in the classroom. This access allows them to participate fully in classroom discussions.

## What is ESS?

Established in 1985, Educational Support Services provides post-secondary institutions in Ontario with support services (notetakers, sign language interpreters, FM systems) to ensure credit courses in degree, diploma and certificate programs are accessible to deaf, deafened and hard of hearing students who have registered.

## Sign Language Interpreters



Professional sign language interpreters are knowledgeable in the language and culture of both deaf and hearing people.

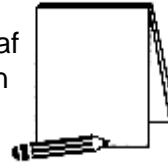
They provide communication in both American Sign Language (ASL) and spoken English.

The use of interpreters results in the most efficient use of class time and allows for a more accurate transmission of information, preventing potentially costly errors and misunderstandings.

## Text-based Services

**Manual Notetakers** – Hand written notes provide the student with a permanent record of the class lecture and discussions; often peer students are recruited based on the accuracy, amount of information recorded and neatness of the students own notes.

Manual notetaking enables deaf students to keep their attention on the interpreters so vital information is not missed.



These notes make it possible for the student to review and prepare for exams. Manual notetakers may also be provided to students using FM systems so they may concentrate on listening and speechreading.

**Computerized Notetakers** – Computerized notetakers facilitate communication in the classroom. A computer monitor is set up on or near the student's desk so he/she may read the conversations scrolling on the screen. This support is beneficial to students who are proficient in English because it is a simultaneous (but not word-for-word) transcription of all conversation in the classroom which ensures the student's option of participating.



Upon request, the notetaker may provide the student with a set of notes for study and review.

**Real-time Captioners** – A real-time captioner uses a court reporting steno machine, coded to type verbatim (word-for-word) text with minimal key strokes. This support service is requested by deaf, deafened and hard of hearing students who prefer the print mode for their communication and participation needs. Upon request, the captioner may provide the student with a set of notes for study and review.

## Assistive Listening Devices

An FM System is a two-part device worn by the student (who wears the receiver) and the professor (who wears the transmitter) which improves the performance of a hearing aid. Together with the student's hearing aid, the FM system improves the listening environment of the classroom by blocking external sounds while at the same time amplifying the professor's voice. Accessories are available upon request.